



**VILLAGE OF SAYWARD
REGULAR COUNCIL MEETING MINUTES
MARCH 21, 2023
COUNCIL CHAMBERS**

The Village of Sayward respectfully acknowledges that the land we gather on is on the unceded territory of the K'ómoks First Nation, the traditional keepers of this land.

Present: Mayor Mark Baker
Councillor Scott Burchett
Councillor Kohen Gilkin
Councillor Sue Poulsen
Councillor Tom Tinsley

In Attendance: Keir Gervais, CAO
Lisa Clark, CFO/Corporate Officer
Melissa Coates, Finance/Admin Clerk

1. Call to Order

Meeting was called to order at 7:03 PM

2. Introduction of Late Items

a) CAO Gervais requested that a Staff Report titled Request for Support – Sayward Futures Society be added as item 11. d)

3. Approval of Agenda

MOTION R23/63

MOVED AND SECONDED

THAT the agenda for the Regular Meeting of Council for March 21, 2023, be approved as amended.

CARRIED

4. Minutes of Previous Meetings

MOTION R23/64

MOVED AND SECONDED

THAT the minutes from the Regular Council meeting held on February 21, 2023, be adopted.

THAT the minutes from the Committee of the Whole meeting held on February 28, 2023, be adopted.

THAT the minutes from the Committee of the Whole meeting held on March 14, 2023 be adopted.

CARRIED

5. Petitions and Delegations

- a) Mr. Brian Kingzett, Executive Director BC Salmon Farmers Association re: Rights and Reconciliation Leads Salmon Farming Transition Plan
- b) Mr. Alex Turner, Sayward Garden Club – Request to have Sayward News advertising fees waived
- c) Mr. Ken McRae, President Sayward Futures Society – Update about recent and planned activities

6. Correspondence

- a) Email from BC SPCA Government Relations Officer - RE: Animal welfare follow-up (Pet-friendly housing; Public space for dogs; Exotic pets; Fireworks; Humane rodent control; Human-wildlife conflicts)
- b) Letter of Approval from UBCM – RE: 2022 CEPF Disaster Risk Reduction-Climate Adaptation – Approval Agreement & Terms of Conditions of Funding
- c) Email from Island Health – RE: Island Health News: Action taken to strengthen North Vancouver Island health care
- d) Letter from Minister Anne Kang – RE: Growing Communities Fund Grant (Ref: 271994)

MOTION R23/65

MOVED AND SECONDED

THAT correspondence a) to d) be received.

CARRIED

7. Council Reports

- a) **Councillor Tinsley – RE: Current Signage & Property Maintenance at Old Mall**

MOTION R23/66

MOVED AND SECONDED

THAT Council receives the Councillor Report - Current Signage & Property Maintenance at Old Mall for information and discussion.

CARRIED

MOTION R23/67

MOVED AND SECONDED

THAT staff be directed to write a letter to the property owner to address the issues outlined in the staff report.

CARRIED

8. Reports of Committees - None

9. Mayor's Report

- a) The Mayor provided a verbal report regarding an announcement from Minister of Citizens' Services Lisa Beare related to connectivity and cell coverage to rural and remote highways in BC.

**MOTION R23/68
MOVED AND SECONDED**

THAT Council receive the Mayor's verbal report.

CARRIED

10. Unfinished Business - None

11. Staff Reports

- a) **Sayward Volunteer Fire Department 2022 Annual Report & Call Log - Frank Morgan, SVFD Fire Chief**

**MOTION R23/69
MOVED AND SECONDED**

THAT Council receive the Sayward Volunteer Fire Department 2022 Annual Report & Call Log staff report for information and discussion.

CARRIED

- b) **Land Exchange Agreement Extension – Lisa Clark, CFO/CO**

**MOTION R23/70
MOVED AND SECONDED**

THAT Council receive the Land Exchange Agreement Extension staff report for information and discussion; and,

THAT the land exchange agreement amendment be approved; and,

THAT the Mayor and Corporate Officer be authorized to execute the agreement.

CARRIED

- c) **Amendment to Bylaw 416, 2015 Council Procedure Bylaw – Lisa Clark, CFO/CO**

**MOTION R23/71
MOVED AND SECONDED**

THAT Council receive the Amendment to Bylaw 416, 2015 Council Procedure Bylaw staff report for information and discussion; and,

THAT Staff post notice of the proposed amendment on the Village's public notice board, in the April 2023 Sayward News, on the Village website, and on the Village's Facebook page; and,

THAT staff return to the April 18, 2023 council meeting with a summary of any public comments received on the proposed amendment before fourth and final reading.

THAT the Strathcona Regional District be authorized to receive and manage the funding on behalf of the Village of Sayward if the application is successful.

CARRIED

d) Request for Support – Sayward Futures Society – Keir Gervais, CAO

** Cllr Burchett declared a conflict of interest and left the meeting*

MOTION R23/72

MOVED AND SECONDED

THAT Council receive the Request for Support - Sayward Futures Society staff report for information and discussion; and,

THAT staff be directed to continue working with Sayward Community Futures representatives towards a detailed joint work plan, including measurable activities that benefit the Village; and,

THAT staff be directed to regularly update Council on the progress of said work.

CARRIED

** Cllr Burchett returned to the meeting*

12. Emergency Services/Public Works/Recreation Department Reports – None

13. Bylaws - None

14. New Business

- a) Council discussed the request from Delegation b) Mr. Alex Turner, Sayward Garden Club – Request to have Sayward News advertising fees waived.

MOTION R23/73

MOVED AND SECONDED

THAT Staff notify Mr. Turner that no relief be provided to the Sayward Garden Club on the Sayward News advertising fee; and,

THAT staff inform Mr. Turner of the option to reduce the font size that will result in no additional advertising fee.

CARRIED

15. Public Question Period - None

16. In Camera

MOTION R23/74

MOVED AND SECONDED

THAT in accordance with Section 92 of the *Community Charter*, this Council meeting will be closed to the public at this time in order that Council may give consideration to matters in accordance with the following sections of the *Community Charter*:

- 90(1)(c) labor relations or other employee relations

CARRIED

17. Adjournment

The meeting was adjourned at 9:06 PM

Original signed by "M. Baker"

Mayor

Original signed by "L. Clark"

Corporate Officer